



Distributed Generation Planning Application (DGPA)

Fill out one DGPA per main disconnect or distribution enclosure for Distributed Generation (DG) and associated Distributed Energy Resources (DER). This DGPA does NOT apply to non-grid-tied spinning generators. Review of this application may result in a request for additional information. Customer is responsible for following all criteria in the Austin Energy [Design Criteria Manual](#) and [Distribution Interconnection Guide for Power Production Facilities less than 10 MW](#). For loads other than DG/DER use the [Electric Service Planning Application \(ESPA\)](#) form.

I. Determine If Review Required

<input type="checkbox"/> Total DER Inverter Capacity < 25 kW and NOT in the Downtown Network	Austin Energy Review Is Not Required Complete and submit this form directly to Development Services Department (DSD) as an attachment to your Plan Review submission and/or your Auxiliary Power Electrical Permit application.
<input type="checkbox"/> Total DER Inverter Capacity ≥ 25 kW <input type="checkbox"/> In the Downtown Network (any size) <input type="checkbox"/> Grid-Tied Spinning Generator(s)	Austin Energy Review and Approval is Required Prior to Electrical Permit Application Complete and submit this form by mail or email to: Austin Energy – Customer Energy Solutions Attn: Solar / DGPA Review Phone: 512-482-5346 4815 Mueller Blvd Email: DGPAreview@austinenergy.com Austin, TX 78723 (submission by email is preferred)

II. Customer & Project Information

(a) Applicant Information:

Applicant Contact Name: _____ Title: Electrical Contractor Other _____
 Phone: _____ Email: _____
 Signature: _____ Date: _____

(b) Project Information:

Customer Name: _____
 Project Address: _____
 (MUST match address in AMANDA)
 Nearest Intersection: _____
 AE Account Number (10 digits): _____

(c) Distributed Generation Type (check all that apply):

Solar Wind Energy Storage Pre-Wire for Solar
 New Grid-Tied Generator(s)* Capacity: _____ kW-ac
 Existing Grid-Tied Generator(s)* Capacity: _____ kW-ac
 Total Grid-Tied Generator(s)* Capacity: _____ kW-ac
 *Spinning generator only. Do not include other DG types in this field.

III. Electrical Information

(d) DG Capacity Information:

Existing Solar DC Rating (panel nameplate): _____ kW-dc
 Existing ESS Storage Capacity (battery nameplate): _____ kWh
 Additional Solar DC Rating (panel nameplate): _____ kW-dc
 Additional ESS Storage Capacity (battery nameplate): _____ kWh

(e) Inverter Output Information:

Existing Solar Inverter Capacity (inverter nameplate): _____ kW-ac
 Existing ESS Output Capacity (inverter nameplate): _____ kW-ac
 Additional Solar Inverter Capacity (inverter nameplate): _____ kW-ac
 Additional ESS Continuous Output Power (inverter nameplate): _____ kW-ac
Total DER Inverter Capacity: _____ kW-ac

(f) Type of Service:

Overhead Service
 Underground Service
 Downtown Network Vault

(g) AE Service Voltage:

120/240 V, 1 ϕ , 3-Wire
 120/240 V, 3 ϕ , 4-Wire (Overhead or secondary riser only)
 120/208V, 3 ϕ , 4-Wire
 120/208V, 1 ϕ , 3-Wire (Network Only)
 277/480 V, 3 ϕ , 4-Wire
 7200/12470 V (Primary Meter)

(h) Main DG Disconnect (1st interrupting device) or Distribution Enclosure size (total of all meters):

100 Amps 600 Amps 1600 Amps
 200 Amps 800 Amps 2000 Amps
 400 Amps 1200 Amps Other _____

(i) Meter Information:

AE Revenue Meter Number (7 digits): _____
 New Meter(s) Requested:
 1. Meter Size _____ (amps) x # Meters _____
 2. Meter Size _____ (amps) x # Meters _____

Application expires 180 days after date of approval. Any change to the above information requires a new DGPA.

For internal use only:

Existing Service Transformer Size: _____ kVA Transformer size x 0.9 : _____ kVA Total Proposed DG to be Served by Transformer: _____ kVA AE Rep: _____ Date: _____ Transformer adequate for site: <input type="checkbox"/> Yes <input type="checkbox"/> No	AE Approval Stamp Must be approved prior to permit application if required in Section I of this document.
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