



CITY OF AUSTIN ENERGY CONSERVATION  
 AUDIT AND DISCLOSURE ORDINANCE  
**VARIANCE APPLICATION FOR  
 SUBSTANTIAL REMODEL**

<i>City Use Only</i>	
Date Rec'd:	_____
Date App'd:	_____
Rev'd By:	_____

\*Please type or print neatly and provide all requested information.

**PROPERTY OWNER NAME:** \_\_\_\_\_

**PROPERTY STREET ADDRESS:** \_\_\_\_\_

AUSTIN, TEXAS **ZIP CODE:** \_\_\_\_\_

**PURCHASER NAME:** \_\_\_\_\_

**CONTACT TELEPHONE NUMBERS:**

Owner Primary: (\_\_\_\_) \_\_\_\_\_

Purchaser Primary: (\_\_\_\_) \_\_\_\_\_

Owner Alternate: (\_\_\_\_) \_\_\_\_\_

Purchaser Alternate: (\_\_\_\_) \_\_\_\_\_

**ACKNOWLEDGEMENT:**

Owner acknowledges that the granting of this variance is contingent upon the filing of an application for a building permit to substantially remodel the above-referenced property not later than six (6) months after the time of sale. Purchaser hereby agrees to file an application for a building permit to substantially remodel the above-referenced property not later than six (6) months after the time of sale. Owner and the Purchaser acknowledge that they have entered into a binding agreement whereby the Purchaser agrees to complete an energy audit on the above-referenced property after the remodel is complete. A signed copy of such agreement must be provided with this form.

**CERTIFICATION:**

Owner/Purchaser understands that violation of City Code Chapter 6-7 (Ordinance No. 20081106-047) may result in a criminal offense subject to a fine. Owner/Purchaser hereby affirms that the information provided in this application is true and correct to the best of my knowledge.

Owner Name: \_\_\_\_\_ Purchaser Name: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Purchaser Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Owner Name: \_\_\_\_\_ Co-Purchaser Name: \_\_\_\_\_

Co-Owner Signature: \_\_\_\_\_ Co-Purchaser Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**GENERAL INFORMATION  
FOR SUBMITTING VARIANCE APPLICATION**

**SUBMISSION REQUIREMENTS:**

Variance application form must be completed in its entirety and signed by both Owner and Purchaser. Failure to complete the application will result in non-acceptance of the application.

Variance application for of a remodel must include a signed copy of the agreement between Owner and Purchaser that an energy audit will be completed on the property within a specified period of time after the remodel is complete.

**PLEASE EMAIL OR MAIL COMPLETED FORM TO:**

**Email:** ECAD@austinenergy.com

**Mail:** Austin Energy, City of Austin  
Attn: ECAD Ordinance  
4815 Mueller Blvd  
Austin, TX 78723